



WE ARE BUILDING A BETTER HARVEY

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**Christopher J. Clark, Mayor
CITY OF HARVEY**

**REQUEST FOR QUALIFICATIONS (“RFQ”)
FOR PROFESSIONAL ENGINEERING SERVICES**

150TH STREET COMPLETE STREET PROJECT

FIVE (5) HARD COPIES OF THE RESPONSE TO BE SUBMITTED

**RFQ#: 2025-01-01
January 21, 2025**

All responses shall be delivered to:
**City of Harvey
Ms. Corean Davis, City Administrator
15320 Broadway Ave
Harvey, IL 60426**

RESPONSES MUST BE RECEIVED NO LATER THAN 10:00 A.M. CST, ON 02/04/2025

REQUEST FOR QUALIFICATIONS 150TH STREET COMPLETE STREET PROJECT

The City of Harvey requests Statements of Qualification (SOQ) to provide professional engineering/planning services from consultants for the completion of 150th street complete roadway redesign. Qualifications submissions will be accepted until **10:00 A.M. CST, 02/04/2025**. SOQ's received after that date and time will not be considered. SOQ's will be reviewed by the City of Harvey evaluation team.

All SOQ's hard copies shall be submitted in a sealed envelope and identified on the outside as:

CITY OF HARVEY, IL 150TH STREET COMPLETE STREET PROJECT

SOQ's shall be delivered to the City of Harvey, at the City Hall at 15320 Broadway Avenue, Harvey, IL 60426. All SOQ's will be scored and ranked with the highest rated firm being awarded a contract.

Purpose

The purpose of this RFQ is to solicit SOQs from qualified engineering consultants for roadway design and community engagement services. The Phase I Engineering Design involves the 1.73-mile segment of 150th Street, extending from Dixie Highway to Halsted Street, on behalf of the City of Harvey, Cook County, IL.

Project Overview

The 150th Street complete reconstruction project involves the Phase I Engineering Design of a proposed multi-use roadway spanning from Dixie Highway to Halsted Street in the City of Harvey. The project aims to enhance community access for motorists, pedestrians, and bicyclists. Key components include thorough due diligence, alignment recommendations, and comprehensive design elements, such as road reconstruction, water and sewer replacements, new sidewalks, high-visibility crosswalks, ADA-compliant facilities, bike lanes, lighting, and complete streets features. Funded by the Transportation Alternatives Program, this project will connect to existing sidewalk and roadway segments, integrating with the broader street network (see attached exhibit).

Scope of Work

The selected consultant(s) will be responsible for producing the required design and community engagement elements for the Phase I Engineering Design of 150th Street, in coordination with the Illinois Department of Transportation. Project due diligence is expected to encompass land surveying, geotechnical investigation, right-of-way coordination, stormwater management, pavement management, and road alignment. To ensure community involvement in the design process, the consultant(s) will also conduct community engagement activities. Since this project is grant-funded, the consultant(s) will assist with grant management and administration as part of their responsibilities.

Proposed Tasks:

- **Project Preparation and Coordination:**
 - Project Due Diligence
 - Right-of-Way Coordination
 - Community Engagement
 - Grant Management & Administration

- **Technical Studies and Compliance:**
 - Geotechnical Engineering
 - Land Surveying
 - IDOT Compliance Support
- **Design and Engineering:**
 - Road Reconstruction
 - Detailed Grading
 - Plan & Profiles
 - Pavement Design
 - Waterline Replacement
 - Sewer Line Replacement
 - Sidewalks
 - High-Visibility Crosswalks
 - ADA Facilities
 - Bike Lanes
 - Street Lighting
 - Complete Street Features
- **Project Oversight:**
 - Project Management

Insurance Requirements

The selected consultant shall provide at its own cost the following forms of insurance through the completion of the contract period:

- Commercial General Liability (CGL) coverage with limits of liability not less than \$1,000,000 per occurrence and not less than \$2,000,000 annual aggregate.
- Commercial Liability Umbrella coverage with limits of liability not less than \$2,000,000.
- Comprehensive Automobile Liability coverage with limits not less than \$1,000,000 per incident.
- Workers' Compensation and Employers' Liability.

The City of Harvey shall be named as an additional insured on the policies required above. The selected consultant shall furnish certificates of insurance to the City and corresponding policy endorsement setting forth the required coverage herein prior to entering any project areas or commencing any work. Such policies shall contain an endorsement requiring the carrier to give at least ten days prior notice of cancellation to the City. All insurance required by this contract shall be primary and non-contributing to any insurance maintained by the City. This policy may not include any exclusion for IL Labor Laws, injury to employees or to subconsultants. Any subconsultants shall have an unmodified Commercial General Liability policy without limitation with respect to Employers Liability and injury to independent contractors. The consultant agrees to cause each subconsultant to furnish the City with copies of certificates of insurance and the corresponding policy endorsements setting forth the required coverage herein prior to any such consultant entering any project area or commencing any work.

Non-Collusion Certification

By submission of this response, each bidder and each person signing on behalf of any bidder certifies under penalty of perjury, that to the best of their knowledge and belief:

1. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

Statement of Qualifications Requirements

Qualifications should be submitted in hard copy format. Qualifications are to be limited to 12 single sided pages on standard 8 ½" x 11" letter size paper using 12-point font, excluding title sheet, resumes and project examples. Complete Qualifications shall include the following:

- **Cover Page:** A project cover page will outline the following elements.
 - **Project team**
 - **Project lead, with contact information**
 - **Brief overview of previous similar experience**
 - **Effort to meet Disadvantaged Business Enterprise requirements**
- **Consultant Team Overview:** Describe the project team members' firm, background, and project organization structure.
- **Relevant Work Experience:** Describe your team's experience relative to Phase I Engineering Design for similar roadway projects and experience related to grant management and administration. Include at least three examples.
- **Project Approach:** Outline the consultant(s)' project approach, including details about the following:
 - **Schedule**
 - **Community Engagement Strategy**
 - **Design Approach**
 - **Any other project elements that may make your team's approach unique**
- **References:** Please provide three professional references.
- **Fee Schedule:** Please provide standard fee schedule.
- **Insurance:** Confirm your team meets necessary insurance requirements.
- **Certification Statement (Optional):** In the interest of supporting local goals, additional consideration will be given for bids, which include a certification statement of any M/WBE proposed project participants.

Evaluation Criteria

The Evaluation Committee will review the submittals in accordance with the following criteria:

- Accurate and full understanding of the project scale, type, unique elements, and general approach to achieve the project goals. – (30%)
- Demonstrated success of proposed approach/methodology in past or current similar projects, including sub-consultants. – (30%)
- Availability and strength of committed personnel. – (20%)
- Organizational staffing plan to accomplish the goals and objectives of the project. – (15%)
- Commitment to meet the M/WBE goals. – (5%)

The Evaluation Team may choose to conduct interviews, oral presentations and/or seek clarification from selected Respondents. The City of Harvey will then contact the consulting firm the Evaluation Team finds most qualified for the project to negotiate the scope of services and contract fee. Should the first selected firm be unable to reach an agreement regarding the terms of a contract, the City of Harvey may enter into negotiations with another consultant/engineering firm of the top three (3) selected, and so on until an agreement is reached with a qualified firm. This will be a qualifications-based selection.

The City reserves the right to terminate this procurement at any stage if it is determined to be in the best interest of the City. In no event will the City be liable to Respondents for any cost or damages

incurred by Respondents or other interested parties in connection with the procurement process, including but not limited to any and all costs of preparing responses to the RFQ and participation in any conferences, oral presentation or negotiations.

All responses submitted to the City are subject to the Freedom of Information Act. Respondent agrees not to pursue any cause of action against the City about disclosure of information.

Compliance with Laws

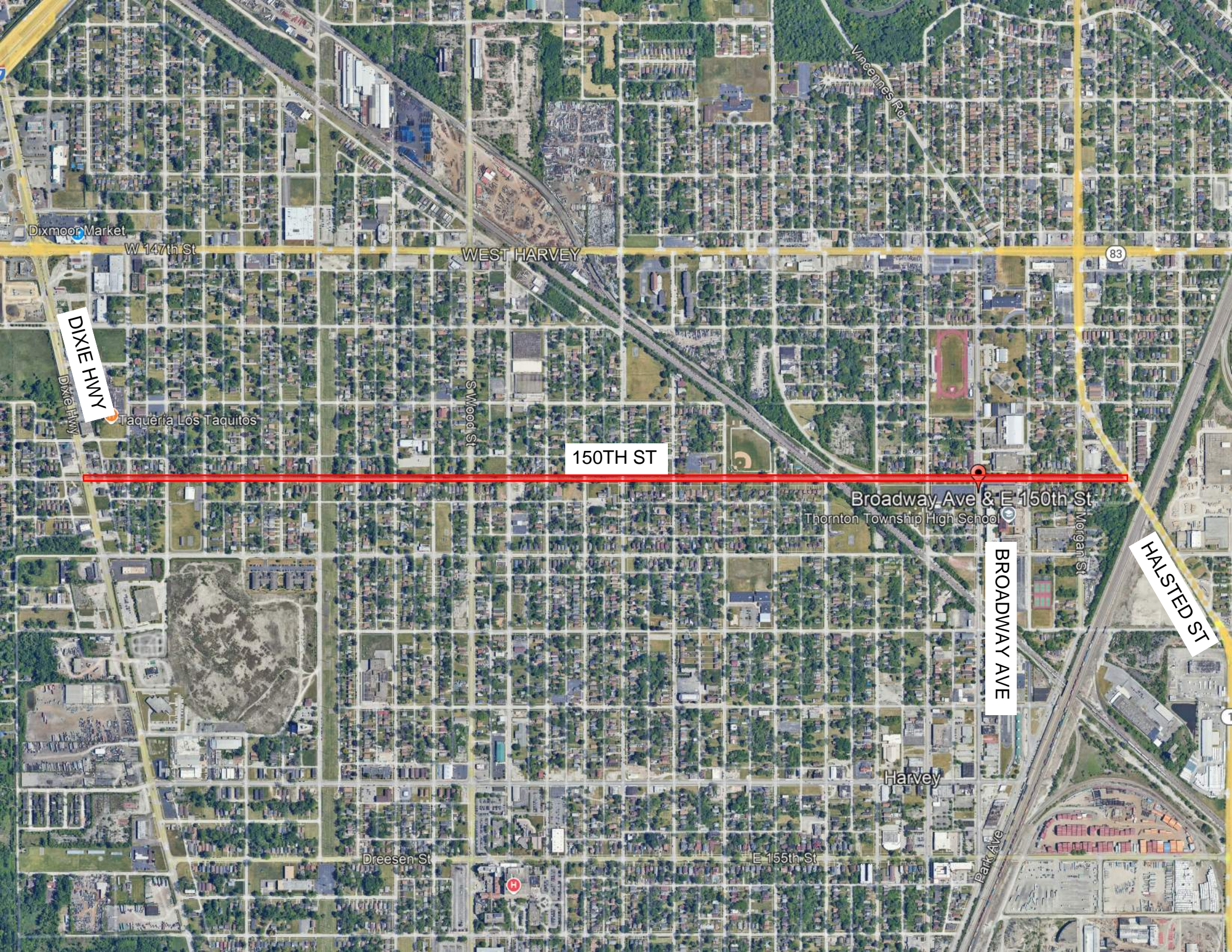
The selected firm agrees to be bound by all applicable Federal, State and Local laws, regulations and directives as they pertain to the performance of the contract.

No City of Harvey elected official, officer, or employee who participates in the procurement, management, or administration of engineering services contracts or subcontracts has, directly or indirectly, any financial or other interest in connection with the proposed engineering contracts or subcontracts.

No person or entity performing services for the City of Harvey has, directly or indirectly, any financial or other interest in any real property to be acquired for the project.

Questions

Questions concerning this request for qualifications should be addressed to Ms. Corean Davis, City Administrator at (708) 210-5300 ext. 365; cdavis@cityofharveyil.gov and are due 01/28/2025 by 5:00 P.M. CST. Statements of Qualifications should be delivered to the City of Harvey, at the City Hall at 15320 Broadway Ave, Harvey, IL 60426 by 02/04/2025 by 10:00 A.M. CST. The bid opening will take place on 02/04/2025 at 10:01 A.M. CST at City Hall.



Dixmoor Market

W 147th St

WEST HARVEY

83

DIXIE HWY

Taquería Los Taquitos

S Wood St

150TH ST

Broadway Ave & E 150th St
Thornton Township High School

BROADWAY AVE

HALSTED ST

Dreesen St

E 155th St

Harvey

Park Ave

Morgan St

Vincennes Rd